



St. Mary's Catholic Church

604 N. Bonham St., Mexia, TX 76667

Phone: 254-562-3619, Rectory: 254-472-5020, Fax: 254-562-6377

<https://stmarysmexia.org>

Baptismal Registration Form

(This is a 2-sided form. Please complete both pages.)

**FULL Name of Child as appears on the Birth Certificate:

Date of Birth: _____ Place of Birth: _____
City County State

**FULL Name of Each Parent as appears on the Birth Certificate:

Father: _____ Religion _____

Mother, *including maiden name*: _____ Religion _____

Are the parents of the child to be Baptized married in the Catholic Church by a priest/deacon? YES NO

Are the parents REGISTERED parishioners at St. Paul? _____ If 'no,' where? _____
Church Name / City / State

(Note: If the parents belong to another Catholic Parish, they will need to obtain a letter from their parish priest granting permission for their child to be Baptized at St. Paul.)

Child's **Physical** Address: _____
Street City State Zip

Child's Mailing Address (if different from above): _____

Contact Information of the Parents – Please list phone numbers below and whose number it is, or if home or work:

1) Name/Type & Number _____

2) Name/Type & Number _____

E-Mail Addresses: _____

****Read carefully the attached information containing the complete requirements for Godparents.****

GODPARENTS must be practicing Catholics; in full communion with the Church & not restricted from receiving the Eucharist; Confirmed in the Catholic Church; and leading a life in harmony with the Faith. They must be active, registered parishioners at St. Paul or, if from out of town, they **must provide an original letter from their parish priest** stating that they are **a)** active Catholics in good standing with the Church, **b)** acceptable Godparents, and **c)** have received Baptismal Instruction in the Catholic Church.

If single, they must provide a Baptismal Certificate with Notation of Sacraments (including Confirmation), and a completed and signed Covenant Form (attached).

If married, they must each provide a Baptismal Certificate with Notation of Sacraments (including Confirmation & Matrimony), and a completed and signed Covenant Form (attached).

FULL Name of Godfather _____ DOB _____

Religion of Godfather _____ Married? _____ If "yes," in the Catholic Church? _____

FULL Name of Godmother _____ DOB _____
with maiden name

Religion of Godmother _____ Married? _____ If "yes," in the Catholic Church? _____

Please return this completed form and ALL applicable documents to the parish office or priest/deacon. (Documents noted with ** are also requirements of a Christian Witness.)

•**Child to be Baptized:** _____ **Original Birth Certificate** *issued by the state where the child was born*
(office use)

•**Godfather:** _____ ****Baptismal Certificate** with notations of applicable Sacraments

(office use)

_____ **Covenant Form**, completed, signed, and dated

(office use)

_____ ****Letter from parish priest** (if from out of town)

(office use)

•**Godmother:** _____ ****Baptismal Certificate** with notations of applicable Sacraments

(office use)

_____ **Covenant Form**, completed, signed, and dated

(office use)

_____ ****Letter from parish priest** (if from out of town)

(office use)

Once all the required documentation has been provided, a tentative Baptism date can be added to the office calendar and a meeting with the priest/deacon will be scheduled. At this meeting, the Baptism date and time will be confirmed.

****DO NOT** make any plans or arrangements until the date/time
has been confirmed with the priest or deacon.******

By signing and dating below, the parents of the child to be Baptized attest to the accuracy and truthfulness of the information gathered herein.

Father's Signature

Date

Mother's Signature

Date

*****For Office and Clergy Use Only*****

1) Appointment with pastor/deacon for parents and Godparent(s)/witness for review of this form.

Meeting Date: _____ **Time:** _____ **Clergy initials after meeting:** _____

2) Instruction with: _____ **Both** Parents _____ Godparent(s) _____ Godparent & witness

Instruction Dates/Times: 1) _____ 2) _____ 3) _____

Clergy initials after Instruction has been completed: _____

3) **Tentative Baptism DATE**, including day of the week: _____ **TIME:** _____

Confirmed Baptism DATE, including day of the week: _____ **TIME:** _____

4) **Actual Date of Baptism**, including day of the week: _____ **Time:** _____

5) **Celebrant Printed Name:** _____ **Signature:** _____

*****Sacred Minister, please return this completed form to the parish office as soon as possible after the Baptism has been celebrated so that it may be recorded in the Parish Baptismal Register.*****